

# MEDICAL CANNABIS BUSINESS LICENSE UNLICENSED OPERATOR APPLICATION CHECKLIST

The below is a comprehensive list of all documents that must be included in your application packet for it to be considered complete and be accepted by the Alcoholic Beverage and Cannabis Administration.

Applicants are encouraged to review their applications thoroughly prior to submitting.

- Medical Cannabis License Application
- Trade Name Registration
- Certificate of Good Standing for the Corporation
- Valid Basic Business License issued on or before December 31, 2022
- Valid Certificate of Occupancy issued prior to the date the application is submitted
- Documentation that business taxes were paid to District Government for each year following the issuance of a Certificate of Occupancy or Basic Business License, if applicable
- Medical Cannabis Unlicensed Operator Attestation Form
- Documentation that the facility is suitable for the cultivation of cannabis, including being sufficient in size, power allocation, air exchange, and air flow *(if applying for a Cultivation Center)*
- Certified surveyor's report or detailed Geographic Information System (GIS) map detailing proximity of proposed location to schools or recreation centers
- Clean Hands Certification for the business and all owners
- Medical Cannabis Facility Applicant Acknowledgment and Attestation Form
- Medical Cannabis Facility Applicant Social Equity Declaration Form
- Social Equity Applicant Attestation Statement *(if applying as a Social Equity Applicant)*
- Medical Cannabis Certified Business Enterprise (CBE) Declaration Form
- Annual Personal Net Income Attestation Form *(if applying as a Medical Cannabis CBE)*
- Certification as a Medical Cannabis CBE *(if applying as a Medical Cannabis CBE)*
- Current, valid lease or deed
- Security Plan
- Non-refundable application fee