



GIFT AND LOAN DISCLOSURE

OVERVIEW

Manufacturers and Wholesalers may gift, loan, or sell an item or service valued between \$50-\$500 to a Caterer, Manufacturer, On-Premises Retailer, or Off-Premises Retailer, including Temporary License holders if approved by the Alcoholic Beverage Control (ABC) Board.

ELIGIBILITY

Manufacturers and Wholesalers. Board Orders, Mayor's Orders, and Settlement Agreements may affect eligibility.

FEES AND VALID PERIOD

There is no fee.

INSTRUCTIONS

Licensees must complete and submit the *Gift and Loan Disclosure Form* at least seven (7) days prior to the event or gift date. The transaction cannot occur prior to receiving ABC Board approval.

Submit applications to abc@dc.gov or mail/in-person to ABCA, 899 North Capitol Street, NE, Suite 4200-B, Washington, DC 20002. A drop box is located outside the lobby.

Alcohol License Application

License No.	Date Accepted	Accepted By	Hearing Date
Fees Paid \$	From To	Issue Date	From To
Date Approved by ABC Board	Board Initials		
Date Denied by ABC Board	Board Initials		



GIFTS AND LOANS DISCLOSURE

This form must be completed by Manufacturers and Wholesalers requesting to gift, loan, or sell an item or service with a value of between \$50-\$500 to a Caterer, Manufacturer, On-Premises Retailer, or Off-Premises Retailer, including Temporary License holders at least seven (7) days prior to the event or gift date. Signatories must be the individual if a sole proprietor; each partner if a partnership; president or vice president if a corporation; and each managing member if an LLC.

APPLICANT INFORMATION

Entity Name Trade Name License No.

Licensed Premises Address City ST Postal Code

Licensed Premises Business Phone Licensed Premises Business Email

ITEM OR SERVICE INFORMATION

Type of Gift, Loan, or Sale Money Equipment, Furniture, Fixtures, or Property Service

Description \$

Date of Event (MM/DD/YYYY) Value of Item or Service (Cannot exceed \$500.00 per recipient)

RECIPIENT INFORMATION

Enter the information for each business gifted, loaned, or sold the same item or service as described above. Attach additional pages as needed.

	Trade Name	Street Address	License No.
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

CERTIFICATION

I hereby certify under penalty of perjury that the information in this application is true and correct.

Applicant First and Last Name Title

Applicant Signature Date of Submission