

# QUICK GUIDE | THIRD-PARTY ALCOHOL DELIVERY LICENSE

A license is required for third parties to deliver alcohol on behalf of authorized licensed retail and manufacturer license holders to consumers who use the third-party for local, same-day delivery of alcohol.

#### **RELEVANT LAW**

The law addressing the Third-Party Alcohol Delivery License is found in DC Official Code § 25-130.

#### **AUTHORIZED ACTIVITY**

Third-Party Alcohol Delivery License holders may take orders from customers over the phone, online, via mobile application, or other electronic channels. License holders may distribute alcohol received from any D.C. licensed retailer authorized to sell closed containers and any D.C. licensed manufacturer at any location unless otherwise prohibited by law. Third-Party Alcohol Delivery License holders shall not purchase, store, or sell their own alcohol.

### LICENSEE REGISTRATION

No licensee may distribute alcohol through a Third-Party Alcohol Delivery License holder before registering with ABRA.

# LICENSEE SUSPENSION

Any licensee that has their license suspended or revoked is not authorized to distribute alcohol through a Third-Party Alcohol Delivery License holder until the license is returned or restored. Both a Third-Party Alcohol Delivery License holder and the licensee distributing alcohol may be held liable for distributing alcohol on a suspended or revoked license.

#### **AGE VERIFICATION**

Third-Party Alcohol Delivery License holders must verify that all customers are 21 years of age or older by checking their valid government-issued photo identification at the time of delivery.

# **INTOXICATION**

Third-Party Alcohol Delivery License holders may not deliver alcohol to any person that is or appears to be intoxicated at the time of delivery.

#### **CLOSED CONTAINERS**

Third-Party Alcohol Delivery License holders must deliver alcohol in closed containers.

# PROHIBITED DELIVERY LOCATIONS

Third-Party Alcohol Delivery License holders may deliver alcohol to customers at any location except to an address occupied by a university, college campus, elementary school, or secondary school.

# **REPORTING**

Third-Party Alcohol Delivery License holders shall file semiannual reports by January 30 and July 30 annually. License holders shall report the total number of alcoholic beverages delivered, the name and address of the DC licensee providing the alcohol, and delivery dates

#### **BOOKS AND RECORDS**

Third-Party Alcohol Delivery License holders shall maintain the below records on-site at the licensed location for a period of three (3) years and make such records available for inspection upon written request by ABRA within three (3) business days.

- 1. Documents showing the date, address, and recipient for each delivery
- 2. Documents showing the name and business address of the person making the delivery.

Permission for off-site storage of records must be obtained from the Board. The storage location must be within DC.

# LICENSE PERIOD

Third-Party Alcohol Delivery Licenses are valid for up to three (3) years. All license of the same class and type expire at the same time regardless of issuance date.

# **CONTACT ABRA**

For more information, visit abra.dc.gov or call 202-442-4423.