



Alcoholic Beverage and Cannabis Administration

CHECKLIST | CANNABIS FACILITIES

All Cannabis licenses issued to cultivation centers, retailers, and manufacturers before beginning operations are required to have the following:

FACILITY SAFETY / SECURITY

- Access Control / Authorized Areas
- Safe (Cash/Records Overnight Storage)
- Secured Vault/Room (Cannabis Storage)
- Adequate Security Camera Coverage (24 hours a day 7 days a week)
- Video Retention (30 days minimum)
- Security System (Alarm) installed and monitored by a professional licensed company
- Adequate lighting outside of the premises between sunset and sunrise that illuminates the area
- Employee Security Plan training (in person or virtual within 30 days of hire)
- **If using Armed Security (Special Police Officers) they must be registered with DLCP and MPD SOMB**

EMPLOYEE REQUIREMENTS

- All employees must be registered with ABCA **before** working in a facility
- All employees must be at least 21 years of age
- A minimum of two (2) employees working during operation
- A minimum of one (1) Manager working during operation
- Must wear and display ABCA identification at all times

POSTING REQUIREMENTS (SIGNAGE AND LICENSES)

- All District of Columbia Licenses **VISIBLY POSTED**
 - ABCA License
 - DLCP Business License
 - DOB/DLCP Certificate of Occupancy (C of O)
 - DC Health (Food / Kitchen) if applicable
- Post signs designating restricted areas (Authorized Personnel Only)
- Post signs Must be 18 Years or Older to purchase Cannabis